

SYDNEY DIOCESAN SECRETARIAT ORDINANCE 1973

No. 18, 1973

AN ORDINANCE to establish a Secretariat for the Diocese of Sydney.

WHEREAS it is expedient that the central administration of the affairs of the Church of England in Australia within the Diocese of Sydney be regulated by a body of persons identical to but separately organised from members of the Standing Committee NOW the Standing Committee of the Synod of the Diocese of Sydney in the name and place of the said Synod HEREBY ORDAINS DECLARES DIRECTS AND RULES as follows:-

1. (1) This Ordinance may be cited as "Sydney Diocesan Secretariat Ordinance 1973".

(2) In this Ordinance:-

(a) the term "Standing Committee" means the persons who from time to time constitute the Standing Committee as defined in the Standing Committee Ordinance 1895-1948 (as amended from time to time hereafter), and

(b) the term "property of Standing Committee" means all property owned by the Standing Committee on the date on which this Ordinance is assented to.

2. There shall be a committee to be known as Sydney Diocesan Secretariat (herein after called the "Secretariat").

3. The Secretariat shall consist of all persons who are members of the Standing Committee and declare in writing that they are willing to act. A person shall be a member of the Secretariat only so long as he is a member of the Standing Committee. A member of the Secretariat may resign in writing at any time.

4. (1) Subject to the provisions hereof the Secretariat may regulate its own proceedings and for that purpose shall have power from time to time to frame alter and repeal rules and regulations for the conduct of all business coming before the members thereof.

(2) Minutes of the proceedings of the Secretariat shall be entered in the minute book of the Standing Committee.

(3) All rules and regulations made by the Standing Committee from time to time (whether before or after the date on which this Ordinance is assented to) pursuant to clause 6 of the Standing Committee Ordinance 1895-1948 shall apply to the conduct of the business of the Secretariat.

(4) The proceedings of the Secretariat may be conducted in the course of any proceedings of the Standing Committee.

(5) Where notice of any meeting of the Standing Committee is given to members thereof such notice shall be deemed to be notice of a meeting of the Secretariat.

(6) No omission to elect any member or members nor any informality or error in the method of such election nor any vacancy or vacancies in the office of a member shall affect the authority or powers of the Secretariat and subject to any provision as to quorum such authority and powers may be exercised by the members for the time being holding office.

5. The Secretariat shall present an annual report of its proceedings to the Synod which shall include a statement of their receipts and payments during the year audited by the auditors appointed by the Synod.

6. The Secretariat shall have and may exercise and perform the powers authorities duties and functions as follows:-

- (a) To carry out perform and provide administrative secretarial and accountancy services for the Church of England in the Diocese of Sydney.
- (b) To employ persons for such purpose; to grant pensions and allowances for such persons; to provide superannuation and other benefits for such persons.
- (c) To acquire and lease such plant, equipment and machinery as may be needed for such purpose from time to time.
- (d) To preserve care for and maintain the property of Standing Committee.
- (e) To open and operate one or more accounts with any bank, and to draw make accept endorse execute and issue bills of exchange, cheques and other negotiable instruments.
- (f) To borrow moneys on such terms as it may think fit.
- (g) To invest and deal with the money of the Secretariat not immediately required in such manner (but consistent with the trusts (if any) on which such money may be held) as it may think fit.
- (h) To lend and advance money or give credit to any person or company.
- (i) To enter into and take out policies of insurance.

I CERTIFY that the Ordinance as printed is in accordance with the Ordinance as reported.

ARTHUR HARRISON  
Chairman of Committee

I CERTIFY that this Ordinance was passed by the Standing Committee of the Synod of the Diocese of Sydney on the 30th day of July, 1973.

J. S. DUNN  
Secretary

I ASSENT to this Ordinance.

MARCUS LANE  
Archbishop of Sydney  
3/7/73