

Meetings (Quorum, Attendance and Resolutions) Ordinance 2007

No 46, 2007

Long Title

An Ordinance to provide for a quorum and the attendance of members at meetings of certain boards, councils and committees and to enable resolutions to be passed without the need for a meeting.

The Standing Committee of the Synod of the Diocese of Sydney Ordains as follows.

1. Name

This Ordinance is the Meetings (Quorum, Attendance and Resolutions) Ordinance 2007.

2. Application

(1) This Ordinance applies to any board, council or committee constituted by ordinance or resolution of the Synod or the Standing Committee and any other body in relation to whom the Synod or the Standing Committee has power to make ordinances (referred to in this Ordinance as a "Body").

(2) The provisions of this Ordinance apply to a Body subject to any provision to the contrary in the ordinance, resolution or other instrument by which the Body is constituted or is otherwise governed.

3. Quorum

(1) Fractions being counted as one, a quorum for a meeting of a Body is one third of all of the members of the Body, except that for a Body of five members or less the quorum is two.

(2) No business is to be transacted at any meeting of a Body unless a quorum is present at the time when the business is to be transacted.

(3) If a quorum is not present within half an hour after the time appointed for commencement of the meeting of the Body, the meeting is to be dissolved.

4. Attendance using technology

(1) A meeting of a Body may be called or held using any technology consented to by all the members of the Body provided that all members taking part in such a meeting can hear and be heard by one another.

(2) Any member of a Body who is absent from the place assigned for a meeting of the Body may attend that meeting by using any technology consented to by all members of the Body provided that absent members can hear and be heard by, not only one another, but also the other members present at the place of meeting.

(3) All proceedings conducted with the aid of technology under subclauses (1) and (2) are as valid and effective as if they had been conducted at a meeting at which all of those members were physically present.

5. Resolutions without a meeting

(1) The members of a Body may pass a resolution without a meeting being held if –

- (a) in the case of a Body with less than 20 members – all members, and
- (b) in the case of a Body with 20 members or more – fractions being counted as one, at least 75% of the members,

entitled to vote on the resolution sign a document containing a statement that they are in favour of the resolution set out in the document.

(2) Separate copies of a document may be used for signing by members if the wording of the resolution and statement is identical in each copy.

(3) The resolution is passed when the proportion of members of the Body required in subclause (1) is reached.

(4) A resolution passed under this clause 5 is to be recorded in the minutes of the next meeting of the Body.

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6. Repeal of the Quorum Ordinance 1984

The Quorum Ordinance 1984 is repealed with effect from the date of assent to this Ordinance by the Archbishop without affecting the validity of any act undertaken under the terms of that ordinance.

I Certify that the Ordinance as printed is in accordance with the Ordinance as reported.

PG KELL
Chairman of Committees

I Certify that this Ordinance was passed by the Standing Committee of the Synod of the Diocese of Sydney on 10 December 2007.

R WICKS
Secretary

I Assent to this Ordinance.

ROBERT FORSYTH
Commissary of Sydney
11/12/2007