

Schedule

Item 1	Date of Licence	
Item 2	Licensor	The Wardens of the Anglican Parish of [parish] ABN: .
Item 3	Licensor's address, email. Fax and phone number for service (Clause 10)	Address: Email: Fax: Phone:
Item 4	Licensee	
Item 5	Licensee's address, email, fax and phone number for service (Clause 10)	Address: Email: Fax: Phone:
Item 6	Property	<i>Address of the property on which the Premises are situated</i>
Item 7	Premises	<i>Details of the building or room(s) comprising the Premises. Attach a plan if possible</i>
Item 8	Date and hours of licence <i>[Maximum licence period of 12 hours]</i>	Date: Entry Time: Exit Time:
Item 9	Hourly Rate <i>(GST Inclusive)</i>	
Item 12	Particulars of public liability insurance (Clause 8) <i>*See note below</i>	Name of insurer: Policy Number: Period of insurance from: to: Amount of cover:

Item 13	Permitted use (Clause 6)	
Item 14	Amount of Bond (Clause 5)	
Item 15	Items which the Licensee may use (Clause 2(b))	

*** Note: Public Liability Insurance**

The Anglican Church has negotiated a policy of public liability insurance with Ansvar Insurance Limited which it has agreed to make available to individuals or organisations using Anglican Church premises on a casual basis. The insurance will only apply for the duration of the event to which this licence applies. Ansvar's application form can be obtained [HERE](#).

Licensees are free to make such other arrangement for public liability insurance cover as they may choose provided that those arrangements comply with clause 8 of the Agreement.

Executed by the Parties as an Agreement:

Signed by the Wardens of the Anglican Parish of [parish]
in the presence of:

_____	_____
Signature of Witness	Signature of Warden
_____	_____
Name of Witness	Name of Warden in full
_____	_____
	Signature of Warden
_____	_____
	Name of Warden in full
_____	_____
	Signature of Warden
_____	_____
	Name of Warden in full

Signed by the Licensee in the presence of:

_____	_____
Signature of Witness	Signature of the Licensee
_____	_____
Name of Witness	Name of the Licensee

[OR, if the Licensee is a body corporate or an association]

Signed for and on behalf of the Licensee by
an authorised person in the presence of:

_____	_____
Signature of Witness	Signature of Authorised Person
_____	_____
Name of Witness	Name of Authorised Person