

Anglican Church Diocese of Sydney

St Andrew's House
Sydney Square NSW 2000
Telephone (02) 9265 1555
Website: www.sydney.anglican.asn.au

PO Box Q190
QVB Post Office NSW 1230
Fax (02) 9261 4485

5 August 2003

Circular to the Members of the 46th Synod

Re: 2nd Session of the 46th Synod

Contents	Page
1. Archbishop's summons to Synod	1
2. Arrangements and likely business	2
3. Notice of elections for this Synod Session	5
4. Schedule of elections required	7
5. Nomination form	12
6. Precis of nominee in a Synod election	13

Mark Payne, the Diocesan Secretary, is pleased to answer any questions about this session of the Synod.

Please bring this with you for use at Synod.

This circular has information that members of Synod need to know. Paragraphs 2.10 (notices of motions for the session), 3.3 (closing time for nominations) and 3.8 (closing time for delivering a precis for a nominee in an election) refer to deadlines to be observed.

1. Archbishop's summons to Synod

Summons to the 2nd Session of the 46th Synod

Under the Article 1(2) of the Schedule to the Anglican Church of Australia Constitutions Act 1902, I invite you to the Synod to be held in the Wesley Theatre, 220 Pitt Street Sydney commencing at 2:30 pm on Monday 13 October 2003.

Information about the opening service will be circulated in the next mail out to Synod members.

DR PETER JENSEN
Archbishop of Sydney

2. Arrangements and likely business

Meeting Places and Dates

2.1 The days of meeting are Monday 13, Tuesday 14, Wednesday 15 October and Monday 20 and Tuesday 21 October 2003 at the Wesley Theatre, 220 Pitt Street Sydney. The proposed meeting times for each day of meeting are as follows -

2:30 pm to 5:45 pm (Monday 13 October only)

3.00 pm to 5.45 pm (other days)

5.45 pm to 7.00 pm - Meal Break

7.00 pm to 9.30 pm

Synod Mailings

2.2 There will be 2 mailings for this session -

(a) This mailing is the 1st mailing.

(b) A 2nd mailing will be sent on or about 19 September 2003 and will contain the Standing Committee's Report, the draft legislation, other reports, the Notice of Contested Elections and the Business Paper for 13 October 2003.

Declarations by lay members - certificates of election

2.3 Before taking part in debate or voting on any matter at the 46th Synod all lay members are required to sign a declaration that they are communicant members of the Anglican Church of Australia and not members of any other church.

2.4 Members may make the declaration at the 2nd floor reception desk at St Andrew's House during office hours, or in the Wesley Theatre during the session. For lay representatives of parochial units, notice of your election is to have been given to the Registrar in accordance with clause 17 of the Synod Membership Ordinance 1995 before the declaration is made.

2.5 **You do not have to make another declaration if you signed the declaration at the 1st session of the 46th Synod in 2003.**

Synod Procedures, Acts, Ordinances & Regulations Book and Diocesan Year Book

2.6 The *Acts, Ordinances & Regulations* book has the Acts of Parliament by which the Anglican Church of Australia is constituted in New South Wales and the principal ordinances and regulations. A copy can be obtained from the Diocesan Secretary upon request.

The latest versions of the principal ordinances can be accessed on the Diocesan website at www.sydney.anglican.asn.au/synod under Acts, Ordinances & Regulations.

A copy of the latest version of the Conduct of the Business of Synod Ordinance 2000, which sets out the Synod's business rules, is enclosed with this circular.

2.7 Useful information about the Synod and the Diocese can be accessed on the Diocesan website at www.sydney.anglican.asn.au/synod under Synod and Diocesan Administration.

2.8 A copy of the 2003 Diocesan Year Book, which has summaries of the proceedings of the 2002 Synod session and a reprint of the Standing Committee's Report etc,

will be posted to parishes for Synod members before the end of August 2003. You can also read the summaries on the Diocesan website at www.sydney.anglican.asn.au/synod.

Membership of the Synod

2.9 A list of members will be tabled in the Synod on 13 October 2003.

Notices of motions for the Session

2.10 Notices of motions to be included on the business paper for the first day of the session are to be in writing and be received by the Standing Committee (address letters to the Diocesan Secretary) **by 13 September 2003**. A member of Synod may give up to 2 notices of motions in this manner.

2.11 Any member of Synod may give notice of a further motion or motions at the start of business on the first 3 days of the session.

Guidelines for the moving of motions

2.12 Part 4 of the business rules (being the rules set out in the Schedule to the Conduct of the Business of Synod Ordinance 2000) contain the general rules of debate in the Synod. The various stages for the consideration of ordinances and rules are described on the Diocesan website at www.sydney.anglican.asn.au/synod under Diocesan Administration then Synod Procedures. Most business is transacted through motions and amendments.

2.13 The subject matter of a motion must relate to the order and good government of the Church within this Diocese, or the declaration of views on matters affecting the Anglican Church of Australia or affecting the spiritual, moral or social welfare of this Church, otherwise it may be out of order.

2.14 A notice of a motion should be brief and to the point, it should not contain argument, it should not have a long preamble or be written as a speech, and it should not contain material which is unbecoming or defamatory.

2.15 If in doubt about the form of a motion, try and find a precedent from the resolutions of the previous session (see the 2003 Year Book) or ask the Diocesan Secretary or someone else who has experience of the business of Synod. These things need thoughtful preparation, so do not leave it until the last minute.

Likely Reports and Ordinances for the Session

2.16 Reports and audited accounts from approximately 60 committees etc will be tabled during the session.

2.17 Proposed ordinances include -

Church Administration (Heritage Property) Amendment Ordinance 2003
General Synod - Constitution of a Diocese Alteration Canon 1995
Adopting Ordinance 2003
General Synod - Holy Communion Canon 2001 Adopting Ordinance
2003
Synod and Standing Committee (Membership) Amendment Ordinance
2003
Synod Appropriations & Allocations Ordinance 2003
Synod Elections Amendment Ordinance 2003
Synod Membership Ordinance 1995 Amendment Ordinance 2003
Tribunal Ordinance 1962 Amendment Ordinance 2003

2.18 Detailed information on the proposed ordinances will be provided in the mailing to be sent on or about 19 September 2003.

3. Notice of elections for this Synod Session

Note: Please read this part carefully. With the passing of the Synod Elections Ordinance 2000 there have been several changes to the nomination procedures. The new procedures are referred to in paragraphs 3.1 to 3.11. If you have any questions about those procedures please contact the Diocesan Secretary.

Elections to be conducted

- 3.1 The elections for offices to be conducted during the 2nd session of the 46th Synod in October this year are set out in the Schedule of Elections Required (see part 4 below).
- 3.2 In the Schedule of Elections Required -
- (a) the relevant organisations are listed in alphabetical order, and the names of retiring members are shown with their attendances at meetings in the year to 30 June 2003, and
 - (b) an asterisk (*) besides the name of a retiring member means that there is good reason to believe the member is willing to be nominated, a cross (+) means the retiring member is not willing to be nominated, and the absence of either character means that it is not known whether the member is willing to be nominated.

Invitation to make Nominations

- 3.3 Members are invited to make nominations of persons for each of the elections to be conducted. The closing time for the making of nominations is **5:00 pm on Monday 1 September 2003.**
- 3.4 Under rule 3.2(2) of the Schedule to the Synod Elections Ordinance 2000, a nomination is -
- (a) to be in writing, and
 - (b) to specify the office for which the nomination is being made, and
 - (c) to specify the name, address and occupation of the nominee, and
 - (d) to specify the details of the qualification held by the nominee, where a particular qualification is required for election to the office, and
 - (e) to be signed by 2 members of the Synod, other than the nominee, as nominators, and
 - (f) to contain a certification from at least one of the nominators that the nominee has consented to the nomination (*it is sufficient grounds for one of the nominators to certify that a nominee has consented to the nomination if in the Schedule of Elections Required the willingness of the nominee to be nominated is indicated with an asterisk (*)*), and
 - (g) to contain an address for acknowledgement of the nomination.
- 3.5 A nomination which does not comply with rule 3.2(2) is invalid except that an error in the specified address or occupation of the nominee does not of itself invalidate a nomination.
- 3.6 A nomination form is contained in item 5 although any document which complies with rule 3.2(2) is in order.
- 3.7 Nominations are to be delivered to - "The Secretaries of Synod, PO Box Q190, QVB Post Office, SYDNEY, 1230" and endorsed "Nominations", by the time referred to in paragraph 3.3.

Invitation to submit precis

- 3.8 A precis of a nominee in an election may be delivered to the Secretaries **no later than 5:00 pm on *Monday 1 September 2003***.
- 3.9 Under rule 3.3(1) of the Schedule to the Synod Elections Ordinance 2000 a precis of a nominee is-
- (a) to be not more than 35 words in length, and
 - (b) to be signed by the nominee.
- 3.10 A form of precis is contained in part 6 although any document which complies with rule 3.3(1) is in order.

Time for ballots

- 3.11 Ballots will take place on the first and second days of the Synod session, Monday 13 and Tuesday 14 October, at the Synod meeting place.

4. Schedule of elections required

		Attendances at Meetings Year to 30 June 2003		
		Maximum Possible	Attended	Leave of Absence
1. STANDING COMMITTEE - Persons elected by Synod				
	(Ordinance 1897)			
	<i>1 qualified minister to be elected for 2 years</i>			
	* The Rev A J Stewart (ex the Rev P D Jensen resigned 22/02/03)	3	3	0
2. ANGLICAN CHURCH PROPERTY TRUST DIOCESE OF SYDNEY				
	(Ordinance 1965)			
	<i>2 persons, at least 1 of whom must be in Holy Orders, to be elected for 6 years</i>			
	* The Rev C J Moroney (ex the Rev G M Bell resigned 10/02/03)	2	1	1
	* Mr P J Rusbourne	10	6	4
3. SYDNEY ANGLICAN HOME MISSION SOCIETY (ANGLICARE)				
	(Ordinance 1981)			
	<i>3 persons to be elected for 3 years</i>			
	* The Hon R W Gee	12	8	3
	* Ms R Hobbs	12	12	0
	* The Rev D L Willis	12	9	0
4. ANGLICAN PROVIDENT FUND				
	(Ordinance 1990)			
	<i>2 employer representatives to be elected for 4 years</i>			
	* Mr J Conti	4	3	1
	* Mr E P Groombridge	4	4	0
	<i>2 member representatives to be elected for 4 years</i>			
	* Mr A McDonald	4	4	0
	* The Rev J A Pettigrew	4	3	1
5. ANGLICAN RETIREMENT VILLAGES DIOCESE OF SYDNEY				
	(Ordinance 1961)			
	<i>2 persons to be elected for 3 years</i>			
	* Mr P Driscoll	10	10	0
	* Mrs A Hewetson	10	9	1
6. ANGLICAN YOUTH AND EDUCATION DIOCESE OF SYDNEY				
	(Ordinance 1919)			
	<i>1 member of the clergy to be elected for 3 years</i>			
	* The Rev M P Yeo (ex the Rev P Edney resigned 26/05/03)	1	1	0
	<i>layperson to be elected for 3 years</i>			
	* Mrs K Collier	11	8	1
	<i>1 member of the clergy to be elected for 1 year</i>			
	* The Rev M P Jensen (ex the Rev C R Bale resigned 24/03/03)	1	1	0
7. ARDEN ANGLICAN SCHOOL COUNCIL				
	(Ordinance 1962)			
	<i>4 persons, at least 2 of whom are to be clergymen, to be elected for 3 years</i>			
	* The Rev M Charleston	8	4	0
	* The Rev W France	8	5	0
	* Mr K W Hayward	8	8	0
	* Mr D P Stanton	8	7	0

		Attendances at Meetings Year to 30 June 2003		
		Maximum Possible	Attended	Leave of Absence
8. ARUNDEL HOUSE COUNCIL				
	(Ordinance 1977)			
	<i>3 persons to be elected for 3 years</i>			
	* Mr A Longhurst	11	6	0
	* Ms J Robertson	10	8	0
	Vacancy (ex Mrs E Lovell resigned 30/06/03)	-	-	-
	<i>1 person to be elected for 2 years</i>			
	* Mr J Reilly (ex Mrs D Mills resigned 26/05/03)	1	1	0
	<i>1 person to be elected for 1 year</i>			
	* Mrs J Condie (ex Mrs R Pidgeon resigned 18/11/02)	2	2	0
9. BARKER COLLEGE, THE COUNCIL OF				
	(Ordinance 1978)			
	<i>1 clergyman to be elected for 3 years</i>			
	* The Rev G C M Boughton	9	6	0
	<i>1 layperson to be elected for 3 years</i>			
	* Mr M Tooker	9	6	0
	<i>1 layperson to be elected for 2 years</i>			
	Vacancy (ex Mr A Wright resigned 30/06/03)	-	-	-
10. CONTINUING EDUCATION FOR MINISTERS, COUNCIL FOR				
	(Ordinance 1989)			
	<i>1 clergyman, being an incumbent of an ecclesiastical unit, to be elected for 3 years</i>			
	* The Rev J R Gray	3	2	0
	<i>1 layperson to be elected for 3 years</i>			
	* Mr G S Maple	3	3	0
	<i>1 clergyman, being an incumbent of an ecclesiastical unit, to be elected for 1 year</i>			
	* The Rev P L Hayward (ex Rev G C Taylor resigned 26/05/03)	0	0	0
11. DIOCESAN REPRESENTATIVES ON COUNCIL OF CHURCHES IN NSW				
	(Constitution of the Council)			
	<i>2 persons to be elected for 2 years</i>			
	* Mrs R Kurle (ex Mrs D Gould resigned 30/06/03)	12	9	3
	* The Rev C J Moroney (ex Rev R J Nicholson resigned 10/02/03)	4	3	1
12. DIOCESAN TRIBUNAL - SUPPLEMENTAL LIST				
	(Ordinance 1962)			
	<i>1 layperson to be elected for 2 years</i>			
	* Miss S M Cole (ex Mr R N Warren resigned 26/05/03)	0	0	0
13. THE ILLAWARRA GRAMMAR SCHOOL, THE COUNCIL OF				
	(Ordinance 1958)			
	<i>1 clergyman to be elected for 4 years</i>			
	* The Rev S M Blackwell	12	8	1
	<i>2 laypersons to be elected for 4 years</i>			
	* Prof. D E Lewis	12	11	1
	* Mrs V Pym (ex Mr R Oxley resigned 9/12/02)	1	1	0
14. MACARTHUR ANGLICAN SCHOOL, THE COUNCIL OF				
	(Ordinance 1982)			
	<i>2 persons to be elected for 3 years</i>			
	* Mr M Bell	8	7	0
	* Mrs M Thomas	8	6	2

		Attendances at Meetings Year to 30 June 2003		
		Maximum Possible	Attended	Leave of Absence
15. THE MISSION TO SEAFARERS, SYDNEY PORT COMMITTEE				
	(Synod Resolution 10/63)			
	<i>1 person to be elected for 3 years</i>			
	* Mr B Douglas (ex vacancy not filled)	1	0	1
16. MOORE THEOLOGICAL COLLEGE COUNCIL				
	(Ordinance 1984)			
	<i>1 clergyman, who is an incumbent, to be elected for 3 years</i>			
	* The Rev N E Prott	8	7	0
	<i>2 laypersons to be elected for 3 years</i>			
	* Mr K M Chapman	8	7	0
	* Dr K Sowada	8	5	1
17. PARISH RELATIONSHIPS ORDINANCE				
	(Ordinance 2001)			
	Appeal Group			
	<i>1 member of the clergy, who is or has been an incumbent, to be elected for 2 years</i>			
	Vacancy (ex the Rev G M Bell resigned 28/07/03)	-	-	-
18. PRESENTATION BOARD				
	(Ordinance 1988)			
	<i>1 clergyman to be elected for 2 years</i>			
	* The Rev C J Moroney (ex Canon A M Blanch resigned 26/05/03)	0	0	0
19. DIOCESAN REPRESENTATIVES ON PROVINCIAL SYNOD				
	(Ordinance 1986)			
	<i>1 member of the clergy to be elected for 2 years</i>			
	* The Rev C Chardon (ex vacancy not filled by Synod)	0	0	0
20. ST CATHERINE'S SCHOOL WAVERLEY, THE COUNCIL OF				
	(Ordinance 1922)			
	<i>1 clergyman to be elected for 4 years</i>			
	* The Rev G W Job	9	6	3
	<i>2 laymen to be elected for 4 years</i>			
	* Mr G Morrison (ex Dr A K Beavis resigned 9/12/02)	2	1	1
	* Mr M Wormell	9	8	1
	<i>1 woman to be elected for 4 years</i>			
	* Mrs M Forsyth	9	7	2
	<i>1 clergyman to be elected for 3 years</i>			
	* The Rev J P Tonks (ex the Rev J R LeHuray resigned 30/10/02)	2	2	0
	<i>1 layman to be elected for 3 years</i>			
	* Mr S Angus (ex Mr A Cottingham resigned 9/12/02)	2	2	0
21. SYDNEY ANGLICAN CAR AND INSURANCE FUND BOARD				
	(Ordinance 1978)			
	<i>1 member of the clergy to be elected for 3 years</i>			
	* The Rev T J Halls	10	7	3
	<i>2 laypersons to be elected for 3 years</i>			
	* Mr P Burgess	10	9	1
	* Mr J Pascoe	10	10	0

		Attendances at Meetings Year to 30 June 2003		
		Maximum Possible	Attended	Leave of Absence
22. SYDNEY ANGLICAN SCHOOLS CORPORATION				
	(Ordinance 1947)			
	<i>4 persons to be elected for 3 years</i>			
	+ Mr P Butcher	2	2	0
	* Dr A Cole	2	2	0
	* Archdeacon G R Huard	2	2	0
	* Mr W B Nicholson	2	1	1
	 <i>1 person to be elected for 2 years</i>			
	* The Rev I Rienits (ex Mr P Davis resigned 18/11/02)	1	1	0
	 <i>1 person to be elected for 1 year</i>			
	Vacancy (ex Mr C Cornick resigned 28/07/03)	-	-	-
23. SYDNEY DIOCESAN SUPERANNUATION FUND BOARD OF DIRECTORS				
	(Ordinance 1961)			
	<i>1 person, being a representative of members, to be elected for 2 years</i>			
	* Mr D S Marr (ex Dr B C Newman resigned 26/05/03, ex Mr D J Fairfull resigned 18/11/02)	0	0	0
24. SYNOD POOL				
	(Parish Disputes Ordinance 1999)			
	<i>12 clergy, at least 9 of whom are incumbents, to be elected by the clerical members of Synod for 3 years</i>			
	* The Rev R C Barrie	0	0	0
	+ Canon G R Begbie	0	0	0
	* The Rev Dr R H Chilton	0	0	0
	* Canon I W Cox	0	0	0
	* The Rev D L Crain	0	0	0
	The Rev B J Dudding	0	0	0
	* Canon J L Livingstone	0	0	0
	+ The Rev J G Mason	0	0	0
	* The Rev M B Robinson	0	0	0
	* Canon J W South	0	0	0
	+ The Rev Z Veron	0	0	0
	* The Rev D W Wallace	0	0	0
	 <i>12 laypersons to be elected by the lay members of Synod for 3 years</i>			
	* Mrs W Colquhoun	0	0	0
	* Mr D Francis	0	0	0
	Mr A Frank	0	0	0
	* Ms F Hansen	0	0	0
	* Dr K Hawtrey	0	0	0
	+ Mrs L Hicks	0	0	0
	* Assoc Prof. M Horsburgh	0	0	0
	* Mr D S Marr	0	0	0
	Mrs L McCoy	0	0	0
	* Mr M Purvis	0	0	0
	* Dr K Sowada	0	0	0
	* Ms A Watson	0	0	0
25. TARA ANGLICAN SCHOOL FOR GIRLS, THE COUNCIL OF				
	(Ordinance 1956)			
	<i>2 members of the clergy to be elected for 3 years</i>			
	* Canon G R Begbie	8	7	1
	* Bishop I Y Lee (ex Bishop B F V King resigned 10/02/03)	1	1	0
	 <i>2 laypersons to be elected for 3 years</i>			
	* Mr M Jones	8	8	0
	Vacancy (ex Mr D Nott resigned 28/07/03)	-	-	-

		Attendances at Meetings Year to 30 June 2003		
		Maximum Possible	Attended	Leave of Absence
<i>1 layperson to be elected for 2 years</i>				
* Miss J Furniss (ex vacancy not filled by Synod)		3	3	0
<i>1 member of the clergy to be elected for 1 year</i>				
* The Rev A J Heron (ex the Rev N Macken resigned 10/02/03)		0	0	0
26. TRINITY GRAMMAR SCHOOL, THE COUNCIL OF				
(Ordinance 1928)				
<i>2 clergymen to be elected for 3 years</i>				
* The Rev D H Courtney		8	8	0
* The Rev T J W Oakley		8	8	0
<i>2 laypersons to be elected for 3 years</i>				
* Mr J E Mills		8	8	0
* Mr R Pegg		8	8	0
<i>1 clergyman to be elected for 2 years</i>				
* The Rev H R J Scott (ex vacancy not filled by Synod)		8	8	0
<i>1 clergyman to be elected for 1 year</i>				
* The Rev A Katay (ex the Rev D J West resigned 18/11/02)		4	4	0
27. WILLIAM BRANWHITE CLARKE COLLEGE COUNCIL				
(Ordinance 1987)				
<i>1 clergyman to be elected for 3 years</i>				
* The Rev W D Orpwood (ex Rev D W Gilmour resigned 30/04/03)		3	2	0
<i>1 layperson to be elected for 3 years</i>				
* Mr B G Jones		11	9	2

5. Nomination form for 2003 Synod Elections Election No.
(From Schedule)

We nominate
Address.....
.....
Occupation.....
Qualification (if required for the election).....
For
(Name of Committee, Board, Council, etc.)

First Nominator's
Signature Parish *
Print Name.....

Second Nominator's
Signature Parish *
Print Name.....

Address for acknowledgment
.....
Date

* If not a parish representative, specify the Part of the Synod Membership Ordinance 1995 under which the proposer or the seconder is a member of the Synod.

Certificate

I Certify that the said..... consents to nomination.
First or Second Nominator's Signature.....

Note: It is sufficient grounds for one of the nominators to certify that a nominee has consented to the nomination if in the Schedule of Elections Required the willingness of the nominee to be nominated is indicated with an asterisk ().*

Acknowledgment of Nomination

The Nomination of
Address.....
.....
For
(Name of Committee, Board, Council, etc.)

has been received. Election No.
For and on behalf of the Secretaries of Synod
..... Date

6. Precis of nominee in a Synod election

Surname: First name(s):.....

1.	2.	3.	4.	5.
6.	7.	8.	9.	10.
11.	12.	13.	14.	15.
16.	17.	18.	19.	20.
21.	22.	23.	24.	25.
26.	27.	28.	29.	30.
31.	32.	33.	34.	35.

Signature of Nominee: Date:.....

Note:

1. This form is to be completed and signed by the Nominee and returned to "The Secretaries of the Synod, PO Box Q190, Queen Victoria Building, Sydney 1230", **by 5:00 pm on Monday 1 September 2003.**
2. Please use block letters and print inside the boxes (one word *only* in each box).